

**ASIAN PACIFIC ISLANDER CAUCUS (APIC)**  
**IN OFFICIAL RELATION WITH AMERICAN PUBLIC HEALTH ASSOCIATION (APHA)**  
**MONTHLY CONFERENCE CALL**  
**MINUTES**

<b>Date</b>	<b>April 8, 2011</b>	
<b>Time</b>	1:00 pm EST	
<b>Attendees</b>		
<input checked="" type="checkbox"/> Harry Kwon	<input checked="" type="checkbox"/> Sean Arayasirikul	<input type="checkbox"/> Lily Divino
<input type="checkbox"/> Alek Sripipatana	<input checked="" type="checkbox"/> Luceli Cuasay	<input type="checkbox"/> Kawika Liu
<input checked="" type="checkbox"/> Elena Ong	<input checked="" type="checkbox"/> Vishnu Nepal	<input checked="" type="checkbox"/> Jamie Lok Weng
<input checked="" type="checkbox"/> Jay Aromin	<input checked="" type="checkbox"/> Felice Le	Invited: Anne
<input checked="" type="checkbox"/> Mona Bormet	<input checked="" type="checkbox"/> Domin Chan	

**I. WELCOME**

Chair-Harry welcomed all attending the conference call. Harry also introduced Ann Umemoto of Equal Health Opportunity Committee (EHOC). Ann has been a long time APIC member and was nominated by APIC to serve on the EHOC. Ann is a program director at the March of Dimes.

**II. OFFICER UPDATES**

**Chair**-Harry updated:

- Planning retreat-no update since last meeting.
- Two nominations for APHA leadership submitted.
- Nomination for third person (Julia Liu) in progress.
- Letter of support for CHPPD in support of their nominee.
- Letter of support for committee on women.

**Policy Chair**-Mona-thanked all for providing comments on policies.

**Communication Chair**—Elena will update in next section.

**Membership Chair**-Jay talked about the membership process modification. There will be a three-member committee. He hoped to have a process written up by next call.

**Treasurer**—Domin-No update.

**Secretary**-Vishnu—Shared the progress of finalizing the meeting minutes.

**Student representative**—Felice-No update.

**III. UPDATE FROM EQUAL HEALTH OPPORTUNITY COMMITTEE**

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**Invited guest: Ann Umemoto** -introduced EHOC and mentioned that EHOC is organizing invited series consistent with the APIC theme. She shared the activities currently being undertaken by EHOC.

#### **IV. COMMUNICATIONS SUPPORT COMMITTEE**

- Elena discussed the ideas about communication initiatives.
- Felice wanted to join the CSC.
- Sean also joined.
- Jamie has been working in this area.
- Jamie talked about the work related to revamping the website. Suggested that the website needs to be user friendly and we can use word press, which can be integrated and seems good. Example to consider: <http://aahiinfo.org>

#### **V. SCIENTIFIC PROGRAMS UPDATE AND NEXT STEPS**

**Program Chair-** Sean provided an update on the program planning:

- Received a total of 94 abstract.
- Cut off point for selection of abstract was 7 (ten being the maximum score).
- There was variability in scoring process.
- Overall abstract selection process consumed significant amount of time.
- Needed several rearrangements to design the program plan.
- APHA is restricting the number of presenters per session. There used to be 5 presenters per session, now there will be only 4 presenters per session. That means 20 % cut in the program.
- Was able to change the round table discussion to oral presentation session.
- We will have a total of 5 oral sessions and 3 poster sessions.
- Also received an additional oral session. Thus, the total number of oral sessions will be six; 3 on Monday, 3 on Tuesday, 2 poster sessions on Monday.
- Sean also shared the tentative session titles.
- Next step will be to fit these sessions into time slots.
- Total oral presentations: 24
- Total poster presentation:30

Harry suggested that selection of moderators can be done during June-July.

#### **VI. FORECAST OF UPCOMING APIC CORE ACTIVITIES**

- New officer nominations and elections will be done earlier this year. For this, HK will coordinate with Elena and Vishnu. Tentative timeline: Call for nomination in May, Hold election in June and invite new officers in July.
- Student and young professionals breakfast planning will/should start by end of May or early June. HK thinking of forming a committee for a coordinated effort. Past

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survey data can be used as a guide to design the program. Sean suggested that awards should be added in the planning process.

- Social reception planning (incl. key notes and sponsorship) need to get started. Needs to plan for recognizing the community groups.
- Membership process is really important, website and communication efforts should be focused to facilitate membership process.

**VII. FORECAST OF UPCOMING APIC SPECIAL INITIATIVES ACTIVITIES**

- Continued efforts on website development
- Membership process overhaul and database updates
- Other activities

**VIII. ADDITIONAL ITEMS (MISCELLANEOUS)**

**Announcement:**

Elena: Organizing co-sponsorship for women's caucus.

Domin: thinking of organizing local APIC members in Seattle area.

- **Next call:** May 13 (As per email on Jan 28, 2011)
- **Call adjourned at 2:01pm EST.**