

ASIAN PACIFIC ISLANDER CAUCUS (APIC)
IN OFFICIAL RELATION WITH AMERICAN PUBLIC HEALTH ASSOCIATION (APHA)
MONTHLY CONFERENCE CALL
MINUTES

| | | |
|--|---|--|
| Date | February 11, 2011 | |
| Time | 1:00 pm EST | |
| Attendees | | |
| <input checked="" type="checkbox"/> Harry Kwon | <input type="checkbox"/> Sean Arayasirikul | <input checked="" type="checkbox"/> Lily Divino |
| <input checked="" type="checkbox"/> Alek Sripipatana | <input checked="" type="checkbox"/> Luceli Cuasay | <input type="checkbox"/> Kawika Liu |
| <input checked="" type="checkbox"/> Elena Ong | <input checked="" type="checkbox"/> Vishnu Nepal | <input checked="" type="checkbox"/> Jamie Lok Weng |
| <input type="checkbox"/> Jay Aromin | <input checked="" type="checkbox"/> Felice Le | |
| <input type="checkbox"/> Mona Bormet | <input type="checkbox"/> Domin Chan | |

I. WELCOME

Chair-Harry welcomed all attending the conference call.

II. OFFICER UPDATES

Chair-Harry updated that APHA has recently received a grant from RWJF for developing strategic plan as it relates to various caucus of APHA. The strategic planning retreat will be held in late spring. The purpose of the retreat will be to discuss the future direction of caucuses.

Harry also updated that APIC will be able to participate in a needs assessment. He also thanked all who submitted the comments on CHPPD policy that was circulated the week before and mentioned that he already submitted the final comments. Harry also mentioned that APHA will be distributing online needs assessment before the retreat. On Alek’s question about whether APIC will be able to provide any input on the assessment questionnaire itself, Harry stated that he will get back to APHA liaison for further details.

Program Chair-Luceli updated that there were a total of 35 abstracts received by the morning of 02/11. On a question about whether we should think about extending the deadline for abstract submission, Luceli clarified that the deadline was already extended once, thus, it may not be a good strategy to request one more time for extension. Luceli also mentioned that several submissions were without identified topics. In general APIC has 5 oral sessions and several poster sessions. She also stated that the number of abstract received will also affect the review and planning process. She also updated that there were at least 26 new members who were willing to review the abstracts as needed.

By the end of the conference call, Luceli updated that there were 53 abstracts received and 7 more were in the process of submission.

Communication Chair—Elena mentioned that she is working with the Chair of the APHA-Film Festival to recruit in-language, in-culture videos for the upcoming 2011 APHA Convention. It will be like the Call for Abstracts; this is a Call for Films/Videos/You-Tubes on the topic of: "Healthy Communities Promote Healthy Minds

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& Bodies". If we get enough in-language videos, we may create a session entitled, "Healthy Communities: The Message, The In-Language Recipient & the Messenger."

She also mentioned that she will be working with UCLA for the website. Also talked about developing webinar. For the overall communication efficiency, she proposed that APIC may have a web manager on a monthly basis, who would handle the face book and twitter pages as well. She also opined that having a communication elect from the beginning would be helpful. Lily stated that the volunteer web manager may not be a good idea as web management requires a solid commitment. She also proposed to proceed with the website project by forming an ad-hoc committee or workgroup to take major decisions related to website.

Membership Chair-Jay was absent.

Policy Chair—Mona was absent, and, thus, Harry updated that she has already emailed the proposed policy reviews. Harry updated that APIC reviewed two policies last year. He also added that Mona will be sending policy update on budget.

Treasurer—Domin was absent but she had already sent an update email to everyone. Per that email, total balance is \$8,583.80 so far. Yoko's (Denver) finally cashed their check of about \$1438. We did quite well this past year. APIC came out of last year with about \$400 of income (excluding in-kind donations).

Secretary-Vishnu updated the conference call minutes are being reformatted for the purpose of website. He mentioned that there were few minutes missing. Harry will look for those.

Student representative—Felice stated that she wants to extend her help to others while reserving her right to be selective.

Caucus Councilor—Jamie mentioned that she has been helping the communication effort of APIC.

III. ADDITIONAL ITEMS (MISCELLANEOUS)

○ **Upcoming activities:**

- Policy statement review period—March.
- Student representative activities during summer.
- Nomination/ Election-(Vishnu/ Elena)- can be done sooner in late spring instead of summer.
- Planning process for Social Reception can be done a bit early.
- Website (communication efforts)
- Bi-weekly email update from chair.

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○ **Other announcements:**

- Luceli mentioned that NHANES (<http://www.cdc.gov/nchs/nhanes.htm>) survey is underway in Harris County, which plans to oversample APIs in Houston area.
- **Next call:** March 11 (As per email on Jan 28, 2011)
- **Call adjourned at 2:00 pm EST.**