

API Caucus Executive Committee Conference Call

Friday, April 9, 2010

1 pm EST

Meeting Minutes

Members Present: Luceli, Sean, Winston, Domin, Arnab, Mona, Jay, and Harry

Members Absent: Kawika, Lily, Alek, Tana, Fahina

Special Guest: Ann Umemoto

I. Welcome

- Harry welcomed everyone on the call including our special guest Ann Umemoto who provided an update on the Equal Health Opportunity Committee.

II. Officer Updates (not in order as on the call)

- Chair
 - i. Harry provided the following updates:
 - Nominations for APHA boards/committees were submitted on behalf of APIC for:
 - a. Nadia Islam, PhD, NYU Center for the Study of Asian American Health—AJPB Editorial Board
 - b. Nadine Chan, PhD, MPH, Seattle/King County Dept. of Public Health—Science Board
 - c. Sora Park Tanjasiri, PhD, MPH, Cal State Fullerton/WINCAART PI—Equal Health Opportunity Committee
 - Letters/emails of support were submitted to APHA for:
 - a. Roy Grant, CHPPD nominee—AJPB Editorial Board
 - b. Kawika Liu, Hawaii PHA nominee—Science Board
 - Communications
 - a. A welcome letter will be sent out to new members shortly with reference to our current website.

Addressing Health Literacy). The content/issues of these policies resonated with the mission of the caucus. It was recommended that a formal process be developed and adopted for future review and commenting. The caucus received the proposed policies late this year. The chair will work with the policy chair to draft formal guidelines/processes for future reviews.

- Mona also reported that health reform has passed.
- Treasurer
 - i. Domin provided the following updates:
 - Current balance is approximately \$7,694.
 - There is a need to follow up with Hy Lam at UCSF regarding the 2009 sponsorship pledge. Arnab will assist with this effort.
- Secretary—Absent/No report
- Student Representative
 - i. Arnab provided the following updates:
 - Topics for the upcoming student/young professionals' breakfast should be proposed/discussed within the next couple of months.
 - Suggestion of brainstorming several topics during the next conference call.
 - Need access to survey monkey.
- Caucus Councilors—Absent/No report

III. Additional Items

- Update from Ann Umemoto—EHOC
 - i. The EHOC will be meeting during the week of April 12 for their regular meeting. There are currently three subcommittees: policy, executive board, and APHA presentation
 - ii. The focus of the APHA presentation sponsored by EHOC is on social justice and mental health. D.J. Ida of Denver was mentioned as a possible speaker.
 - iii. Ann will provide an update on EHOC at our next call.

IV. Action Items

- Provide updates regarding Session/Program status (Sean/Luceli)
- Send out welcome letter to new members (Harry)
- Set up conference calls for sponsorship and membership (Harry)
- Review survey and draft plan for new survey (Alek/Harry)

- Follow up with VCHPP/Hy Lam sponsorship pledge (Domin/Arnab)
- Send out emails regarding committees/workgroups (Harry)

Note: Next conference call is scheduled for Friday, May 14, 2010 at 1 PM EST.