

**Asian Pacific Islander Caucus  
Monthly Conference Call  
Thursday, March 13, 2008  
MINUTES**

**Moderator: Nadine Chan**

**Notetaker: Call Updates Posted Individually on APIC Exec Comm Listserv**

**Participants: Domin Chan, Nadine Chan, Simona Kwon, Jared Maeda, Meme Wang**

**AGENDA**

- I. Welcome and Announcements!
- II. Officer Updates
  - a. Program Chair (Nadine, Arnab)
  - b. Communications Chair (Lily)
  - c. Treasurer (Domin)
  - d. Membership Chair (Simona)
  - e. Secretary (Maria)
  - f. Student Rep. (Meme)
  - g. Policy Chair (Jared)
- III. APHA Leadership (Wnston)
- IV. NLM funding opportunity (Arnab)
- V. Other issues

**Program Chair (Nadine):**

We received 125 completed abstracts. This is a record number. Last year there were 105 abstracts. Our next largest number of abstract submissions was the recent SF APHA meeting, and we had about 103 abstracts.

We received proposed sessions for the following topics:

Hep B

AANCART - cancer prevention focus

California Health Interview Survey - API focus

And Mona Bormet helped us solicit policy abstracts, though did not propose a formal policy session.

Reviewer assignments are finally finalized. I've been working with Donna Wright through some miscommunications and technical glitches. I will be sending out an email to all reviewers to begin their assignments if not started already. Each reviewer has about 12 or 13 abstracts to review. Reviews are due March 30.

I am submitting room request forms this Friday. I'll request to replace the missing oral session we lost from last year, and ask for an additional roundtable and oral session, given our large number of abstract submissions.

Next call: We need to figure out if we are holding our reception at the hotel or offsite so that I can reserve a room with APHA if necessary. Sounds like we might be located in an area where we could hold the reception offsite, but we need to ID a local co-host to help us out in San Diego. (Did Butch say he could help us out with the reception or was it for a beachside 'afterparty'?)

**Treasurer (Domin):**

I'll be going to Los Angeles April 18-20 to meet Ninez, transfer treasurer duties & signatory card at the Bank. The air ticket was about \$200. I also plan to rent a car.

For next conference call: I wanted to discuss if we need a second person on the board to also have signing authority at the bank (mainly as a back-up) – e.g., Chair Elect.

Nadine has followed up with AANCART & they will be sending us a check for \$500 for last year's APHA event sponsorship.

Anybody else follow up with any other sponsors, please let me know of the status.

**Membership Chair (Simona):**

Working on entering all the new and renewed members into the APIC membership list since November 2007 and updating as appropriate in preparation of Lily initiating the second round of the membership survey.

**Policy Chair (Jared):**

Sent out action alerts regarding the Minority AIDS Initiative and Mental Health Parity bills before the House.

Comments to proposed 2008 APHA Policies (forwarded from Gerald Ohta) are due by 3/31.

PEPFAR Reauthorization has passed the House Foreign Relations Committee.

There is a bill before the California legislature to expand Medicaid coverage for HBV prevention.

**APHA Leadership Nominations (Nadia, Winston):**

We are in process of working with 4 APIC members, 3 of them former APIC executive committee members, to nominate them for APHA leadership positions. They include Rod Lew for Executive Board, Sora Park Tanjasiri for Action Board, Gilbert Gee for Science Board, and Yukiko Ann Umemoto for Equal Health Opportunity Committee. The deadline for nomination submission is March 31. We are learning that it's more a political process than previously thought and that just submitting a nomination for them is just a first step. Behind the scenes, it takes some advance footwork to seek supporters in APHA leadership positions that can help promote our nominees to the appropriate leaders at APHA. Gerald Ohta and Rod Lew has been especially helpful in sharing with us the political work needed to get a candidate successfully nominated.