



Asian Pacific Islander Caucus for Public Health, as recognized by APHA
Minutes for March 17, 2006, 5pm EST Conference Call

Present: Nadine Chan, David Inoue, Ninez Ponce, Jared Maeda, Arnab Mukherjea, Winston Tseng
Absent: Noilyn Abesamis, Lily Divino, Abhijit Ghosh, Nadia Islam, Simona Kwan

I. Welcome/Announcements

- A. Conference call times set for 3rd Fridays of the month at 5pm EST/2pm PST

II. Updates

- A. Program chair/-elect (Nadia and Simona) 2006 call for abstracts extended
1. Reviews due March 31, 2006.
 2. Did we get attendance numbers for APIC sessions in 2005?
- B. Transition of duties between membership, treasurer, and communications chairs
1. APIC membership is lifetime unless explicitly requests termination. However, we request annual update of contact information, as well as annual donation.
 2. Members fill out forms and send both forms and donations to Treasurer.
 3. Treasurer will deposit donations and input membership data into Excel file and send file to Membership Chair.
 4. Membership Chair will keep record of applications, recruit new members, and email addresses of members who need to be added to the listserv to the Communications Chair.
 5. Communications Chair will add members to listserv.
- C. Communications chair (Lily Divino)
1. If you haven't already, please send your bios to Lily.
 2. Will get Pay Pal linked up to the site for donations
 3. Will get the 2006 APHA info as well as resources onto the site (Suggestion to add URL about National Public Health Week: www.nphw.org)
 4. Will discuss Leslie Hsu's summary of website comments at the next meeting
 5. Suggestion that we add an online membership form. David will talk with Lily about it. He's done this before using MS Frontpage
- D. Membership chair (Winston Tseng)
1. Currently have 50-60 current members.
 2. Suggestion to hold a membership drive using listserv and APIA Health Forum listserv.
 - a. Winston will organize the six membership data sets, draft a list of membership benefits, and report on its status at April conference call.
 - b. Aim membership drive for May, linking it to Asian Awareness Month or something active we're doing or announcing.
 - c. Will approach past organization/sponsors for \$150-\$200 donation (e.g. Lisa Hasegawa's National Capacity Coalition for Asian Pacific American Community Development, AAPCHO, APIA Health Forum)
- E. Treasurer (Ninez Ponce)
1. Have \$1700 in bank account.
 2. Waiting for RWJ check. David Inoue will follow up with them at the end of March.
- F. Policy Chair (Abhijit Ghosh)

1. Lily Divino posted policy review from Rod Lew onto website. Did anyone email Abhijit with comments? It doesn't seem like we got any. March 15 was deadline.
 2. Update on action alert by Rod Lew on Specter-Harkin amendment
 - a. Amendment is to increase funding for Function 550 (i.e. health programs) by \$7 billion to restore it to at least FY 05 levels. These additional funds are essential to the budgets of CDC, HRSA, NIH, Office of Minority Health, SAMSHA, and other federal agencies.
 - b. Passed by majority in Senate, per Geri Aglipay, but the issue is "not over yet"
 3. No APHA legislative update given on this conference call
- G. Secretary (Noilyn Abesamis)
1. Suggestion to send Minutes for Lily to post to website
- H. Student Rep (Jared Maeda)
1. Contacted Public Health Student Caucus (PHSC) and submitted article for their newsletter.
- I. Nominations for APHA executive committees (Nadine/Arnab/David) to Tiffany Emami
1. Thank you to Winston for contacting Dong Suh and Francisco Sy.
 2. In addition to membership listserve, we personally contacted 17 members.
 3. We sent five nominations to APHA:
 - Dr. Francisco Sy for Science Board
 - Susan Eng-Ma MPH PA-C for AJPH Editorial Board
 - Irene Prabhu Das PhD MPH for Meeting Planning Committee
 - Sora Park-Tanjasiri DrPH MPH for Equal Health Opportunity Committee
 - W. William Chen PhD CHES for Awards Committee
 - Harry T. Kwon PhC MPH CHES for Education Committee
 4. Note for next year: Learned that we can strengthen the nomination by submitting a letter of support from the APIC as well. We should also start earlier with a pre-identified list.
- J. APHA 2006 Boston
1. Nadine will start making contact with potential partners/hosts in the Boston area.
 2. Howard Koh – Has Nadia asked him about his availability as a speaker?
 3. Reception location ideas – we'll table this task for mid-summer
- K. National Public Health Week events (April 3 – 9, 2006)
1. Nadine sent email to listserv with resources and to ask if members are planning activities.
- L. Fundraising
1. Nadine emailed other caucuses to find out what they charge for their receptions. Will report results at next month's call.
- III. Other business
- A. Retreat for Ex Com Officers
1. We will see if we can find a weekend between June and July that we can meet in one city for a retreat.
 2. David will send out instructions on how to post your availability on the APIC Executive Committee Yahoo Groups calendar. Please block out weekends you are unavailable to meet for a one day retreat.
- B. Press request: Asian Week article on Race-based drugs by Bill Picture – not published yet